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| **備份計畫表** | | | | | | | | | | |
|  | | | | | | **填單日期\*：** | | | | |
| **計畫年份\*：西元 年** | | | | | | | | | | |
| **項次** | **資料備份(From)** | **備份類型** | **備份方式** | **本地異機端** | | | | **異地異機端** | | |
| **備份位置(TO)** | **保留份數** | | **備份週期** | **備份位置(TO)** | **保留份數** | **備份週期** |
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