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| --- | --- | --- | --- | --- | --- |
| **系統帳號啟用檢核表** | | | | | |
| **\*申請人：** | | | | **\*填單日期：** | |
| **\*員工姓名** | |  | | **\*所屬部門** |  |
| **\*啟用原因** | |  | | **\*啟用日期** |  |
| **編號** | **\*項目** | | **\*是否啟用** | **\*處理者** | **備註說明** |
| **1** | **AD** | |  |  |  |
| **2** | **Mail** | |  |  |  |
| **3** | **公司門禁** | |  |  |  |