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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **新進員工基本資料** | | | | | | | | | |
| **填寫日期\*：** | | | | | | | | | |
| **姓名\*** | |  | | | **身份證字號\*** | |  | | |
| **出生日期\*** | |  | | | **性別** | |  | | |
| **血型** | |  | | | **婚姻** | |  | | |
| **役別** | |  | | | **持有駕照** | |  | | |
| **交通工具** | |  | | | | | | | |
| **身高** | |  | | | **體重** | |  | | |
| **聯絡電話\*** | |  | | | **行動電話\*** | |  | | |
| **電子郵件\*** | |  | | | | | | | |
| **聯絡地址\*** | |  | | | | | | | |
| **戶籍地址** | |  | | | | | | | |
| **緊急聯絡人** | |  | | | **關係** | |  | | |
| **聯絡電話** | |  | | | **行動電話** | |  | | |
| **學歷** | | | | | | | | | |
| **學校名稱** | | | **科系** | | **入校年份** | | **離校年份** | | **畢肄業** |
|  | | |  | |  | |  | |  |
| **工作經歷** | | | | | | | | | |
| **服務單位** | | | **職稱** | | **工作說明** | | | | **年資** |
|  | | |  | |  | | | |  |
| **語言能力** | | | | | | | | | |
| **國語** | **台語** | | | **客語** | **英文** | **日文** | | **其他** | |
|  |  | | |  |  |  | |  | |
| **家庭成員** | | | | | | | | | |
| **姓名** | **稱謂** | | | **姓名** | **稱謂** | **姓名** | | **稱謂** | |
|  |  | | |  |  |  | |  | |
| **繳交資料** | | | | | | | | | |
|  | | | | |  | | | | |
| **人事單位填寫資料** | | | | | | | | | |
| **員工編號\*** |  | | | | **職稱\*** |  | | | |
| **所屬部門\*** |  | | | | **到職日\*** |  | | | |
| **勞健保加保日** |  | | | | **團保加保日** |  | | | |
| **基本薪資\*** |  | | | | **其他薪資** |  | | | |
| **備註** |  | | | | | | | | |