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| **零用金申請單** | | | |
| **填寫日期\*：** | | | |
| **申請人\*** |  | **申請單位\*** |  |
| **申請事由\*** |  | | |
| **申請金額\*** |  | | |
| **零用金負責人\*** |  | **零用金核發日期\*** |  |
| **備註** |  | | |