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| **設備維護保養紀錄表** | | | | | | | |
| **申請日期\*：** | | | | | | | |
| **保養人員\*** | |  | | **使用部門\*** |  | | |
| **設備名稱\*** | |  | | **設備編號\*** |  | | |
| **序號** | **保養內容\*** | | **保養日期\*** | **拍照佐證\*** | **是否需進行維修\*** | **備註** |
|  |  | |  |  |  |  |