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| **婚喪喜慶補助申請單** | | | |
| **填寫日期\*：** | | | |
| **申請人\*** |  | **所屬部門\*** |  |
| **職務\*** |  | **入職時間\*** |  |
| **申請事由\*** |  | | |
| **申請金額\*** |  | **核發補助日期** |  |
| **是否有附件證明\*** |  | | |
| **備註說明** |  | | |