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| **公司車使用申請單** | | | |
| **申請日期\*：** | | | |
| **申請人\*** |  | **申請部門\*** |  |
| **事由\*** |  | | |
| **使用期間\*** | 到 | | |
| **駕駛人\*** |  | **搭乘人數\*** |  |
| **備註** |  | | |