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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **公司營運費用請款單** | | | | | | | | | |
| **申請日期**\***：** | | | | | | | | | |
| **申請人\*** |  | | | **申請部門\*** | | |  | | |
| **付款對象\*** |  | | | | | | | | |
| **請款目的\*** |  | | | | | | | | |
| **付款科目/明細** | **數量/價格** | **金額** | **稅額** | | **總金額** | **應付日期** | | **手續費** | **發票**  **單據** |
|  |  |  |  | |  |  | |  |  |
| **合計** | |  |  | |  |  | | | |