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| **交期變更聯絡單** | | | |
|  | | **填寫日期\*：** | |
| **申請人\*** |  | **所屬部門\*** |  |
| **客戶名稱\*** |  | | |
| **品名規格\*** |  | **訂單量\*** |  |
| **交期原定日期\*** |  | **預計變更日期\*** |  |
| **變更原因\*** |  | | |
| **備註說明** |  | | |