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| **Interview Evaluation Form** |
| **Date\*：** |
| **Interviewer \*** |  | **Interview Date \*** |  |
| **Job Applicant \*** |  | **Applied Position\*** |  |
| **No.**  | **Evaluation Item**  | **Evaluation Content\***  | **Remarks** |
| **1** | **Relevant Experience**  | **□ Acceptable** **□ Good** **□ Excellent** |  |
| **2** | **Years of Experience**  | **□ Less than 1 year** **□1-2 years****□3-5 years** **□ Over 5 years**  |  |
| **3** | **Professional Knowledge**  | **□ Acceptable □ Good □ Excellent** |  |
| **4** | **Appearance and Manner**  | **□ Acceptable □ Good □ Excellent** |  |
| **5** | **Responsiveness** | **□ Acceptable □ Good □ Excellent** |  |
| **6** | **Communication Skills**  | **□ Acceptable □ Good □ Excellent** |  |
| **7** | **Organizational Thinking Ability**  | **□ Acceptable □ Good □ Excellent** |  |
| **8** | **Leadership Ability**  | **□ Acceptable □Good □ Excellent** |  |
| **Interview Comments** |
|  |
| **Evaluation Result** |
|  |
| **Evaluating Manager** |  |
| **Other Remarks** |  |