|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Goods Return Form** | | | | | | | | | |
| **Date\*：** | | | | | | | | | |
| **Requester\*** | |  | | | **Department\*** | |  | | |
| **Vendor\*** | |  | | | **Vendor ID** | |  | | |
| **Business Number\*** | |  | | | **Phone\*** | |  | | |
| **Contract Person\*** | |  | | | **Fax** | |  | | |
| **Address** | |  | | | | | | | |
| **Purchase Order Number** | |  | | | **Purchase Date** | |  | | |
| **Invoice Number** | |  | | | **Invoice Date** | |  | | |
| **Invoice Format** | |  | | | **Invoice Handling** | |  | | |
| **Warehouse** | |  | | | **Shipping Method** | |  | | |
| **Shipping Address** | |  | | | | | | | |
| **NO.** | **Product Name\*** | | **Specifications\*** | **Quantity\*** | **Unit\*** | **Unit Price\*** | | **Subtotal** | **Remarks** |
|  |  | |  |  |  |  | |  |  |
| **Return Amount** | | | | | | | |  |  |
| **Tax Amount** | | | | | | | |  |  |
| **Total** | | | | | | | |  |  |
| **Other Remarks** |  | | | | | | | | |