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| **Training Reflection Report** |
| **Requester\*** |  | **Department\*** |  |
| **Training Type\*** |  | **Date\*** |  |
| **Class name\*** |  |
| **Organizer\*** |  |
| **Speaker\*** |  |
| **Class Location\*** |  |
| **Class Duration\*** | **From to** |
| **Report Content\*** |  |