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| **Letter of Appointment**  **Dear\_\_\_\_\_，**  **Welcome to Hundred Plus Co., Ltd. We are pleased to have you join our company as \_\_\_\_\_\_，We look forward for your knowledge and skills to be a valuable asset of the company.**  **Your compensation package will be provided in accordance with company’s policies starting from your date of employment：**   * **Salary：Probation period\_\_\_months，and the salary details are as follows：**  |  |  |  |  | | --- | --- | --- | --- | | **Basic salary** | **Labor Insurance Salary** | **National Health Insurance Salary** | **Labor Retirement Contribution Basis** | | **$\_\_\_\_\_** | **$\_\_\_\_\_** | **$\_\_\_\_\_** | **$\_\_\_\_\_** |  * **Other benefits：As per company regulation.**   **Your date of reporting is\_\_\_\_\_\_\_，Please bring relevant documents such as identification card, original copies of the highest educational certificate, and proof of transfer from previous insurance provider**  **We are looking forward for you to join us. If you have any questions, please feel free to contact us, and we will respond as soon as possible.**    **Hundred Plus Co., Ltd.** |