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| **Employee Regularization Request Form** |
| **Date\*：** |
| **Requester\*** |  | **Department\*** |  |
| **Job Title\*** |  | **Entry Date\*** |  |
| **Probation Period\*** | **From To** |
| **Regularization type** |  |
| **Request Reason\*** |  |
| **Self-Assessment \*** |  |
| **Department Manager Assessment \*** |  |
| **Department Manager Evaluation \*** |  | **Evaluation Date \*** |  |